



CADG CHILD PROTECTION POLICY

31/12/09

The term “children” applies to anyone under the age of 18

The aim of Curdridge Amateur Dramatic Society (CADG) is to promote good practice by:

- providing children with appropriate safety and protection whilst involved in activities arranged by CADG
- enabling all members of CADG to be aware, informed and confident in managing and responding to specific child protection issues
- this is the responsibility of designated CRB holder as agreed by Stage Manager.

All CADG members are expected to adhere to the Code of Conduct set out below, in respect of their contact with children.

Code of Conduct / Good Practice Guidelines

- All CADG members must conduct themselves in a sensible and considerate manner.
- No activity should put anyone at risk of injury.
- Inappropriate behaviour, including physical or verbal abuse,
- the use of unacceptable language,
- the indulgence in illegal substances will not be tolerated.

Parents must note that supervisory adults do not, as a matter of course, require CRB clearance to be part of a production involving children. This refers to other adult actors and backstage crew.

All adults working on a production including children will be aware of the following guidelines:

- Working with children in isolation will be avoided
- Children will not be transported in cars without the express permission of the parent or guardian
- Changing areas will be single sex wherever possible. Should this be problematic due to the venue, children will be encouraged to arrive and leave in costume.
- CADG will endeavour to ensure any photographic or video footage taken will have the permission of the parent or guardian as appropriate. Any promotional photographs or video so used will have the written permission of the parent or guardian.
- It is the responsibility of the parent, or guardian of the member of the Youth group to ensure that transport to and from rehearsals and productions is arranged.



Complaints procedure

Any complaints will be taken seriously and the committee informed as appropriate. CADG will fully support and protect anyone who in good faith reports a colleague's behaviour towards a child. Concerns should be shared in confidence with a committee member who will inform the Chair as soon as possible.

Health and Safety

CADG cannot guarantee that a qualified first aider is on hand at all times. Emergency contact details will be obtained using the medical consent and emergency contact form at the start of the production and held by the production Stage Manager

Included in the Child Protection Pack

Medical Consent and Emergency Contact Form
Photography consent form
CADG Child Protection

31/12/09



Consent and Emergency Contact Form

Please complete both parts of this form.

Young CADG - (any person under 18 involved in the production)

Name

Home Address

Date of Birth

Emergency Contact 1

Name

Relationship to Youth
Group Member

Home Phone

Mobile Phone

Emergency Contact 2

Name

Relationship to Youth
Group Member

Home Phone

Mobile Phone

It is your responsibility to inform CADG if there are any medical conditions which may affect participation in drama activities.

Has your child ever suffered from any of the following?	Yes	No
Asthma		
Heart Conditions		
Fits: Fainting or blackouts		
Severe headaches		
Diabetes		
Allergy to medication		
Any other allergy		
Any other illness or disability		



If you have answered yes to any of the above please give details:

When did you last have a Tetanus vaccination?.....

Are you currently taking any medication - if so please specify:

Please return this form to Stage Manager as soon as possible.

Consent Form

I, as the parent /guardian of give permission to the production organisers from CADG to administer medication or treatment during production and rehearsal. I understand that every attempt will be made to contact me, but that should it be necessary, I authorise these said organisers to take my daughter/son to hospital, and give my full permission for any treatment required.

SIGNED

NAME IN PRINT

DATE



Curdridge Amateur Dramatic Society PHOTOGRAPHY CONSENT FORM

CADG will not arrange for photographs, film or other images to be taken of any its members without their consent.

With that permission, images will only be used for promotional material and on our web site.

Consent

I _____ (*print name*)
give consent to CADG photographing/filming me, and consent to the images being used for the CADG web site and/or promotional material for CADG.

Signed _____

Date _____

(In the case of a member under 18, please sign as parent/guardian below)

Name of Young Member _____

Signature of Parent/Guardian _____

Please return form to Stage Manager/Producer.